



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR

No: JECRC/2020-21/IQAC /

Date: 4/01/2021

To

The IQAC Chairman

JECRC, Jaipur

Subject: Request for the permission to conduct IQAC meeting on 12/01/21, agenda of the meeting is attached. Kindly give approval for the meeting for the same.

The Agenda of the meeting are:

1. MTT result analysis as per format.
2. Events organized in July to Dec 2020.
3. Planning of next semester.
4. Result analysis faculty wise.
5. Modification in faculty appraisal form.
6. Finalization of project certificate.

IQAC Coordinator

IQAC Coordinator
JECRC, Jaipur



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Circular

No: JECRC/2020-21/IQAC /

Date: 05/01/2021

This is to inform all members of IQAC that there is a meeting at 11 am on 12.01.2021 at the A-Block Conference hall. All concerned are requested to kindly make it convenient to attend.

Detailed agenda of the meeting is as below:

1. MTT result analysis as per format.
2. Events organized in July to Dec 2020.
3. Planning of next semester.
4. Result analysis faculty wise.
5. Modification in faculty appraisal form.
6. Finalization of project certificate.

CC to:-

- Principal
- Registrar
- All IQAC Members

IQAC Coordinator

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Internal Quality Assurance Cell

MINUTES OF MEETING

No: JECRC/2020-21/IQAC /

12/01/2021

Venue: Conference Room, Block A

Date & Time: January 12, 2021 at 11:00 A.M.

Members Present:

S.No	Name	Designation	Signature
1	Dr V.K Chandna	IQAC Chairperson	
2	Dr. M.P. Singh	IQAC coordinator	
3	Dr. Fauzia Siddiqui	IQAC co-coordinator	
4	Dr. Sanjay Gaur	Program coordinator CSE	
5	Dr. Smita Agarwal	Program coordinator IT	
6	Dr. Sandeep Vyas	Program coordinator ECE	
7	Dr. Pravek Bhardwaj	Program coordinator EE	
8	Dr. Ruchi Mathur	Dean I year	
9	Dr. Neelu Jain	Social Head	
10.	Shri Gopal Tiwari	Deputy Program coordinator EE	
11.	Shri Krishna Kant Saini	Program coordinator Civil	
12.	Shri Hetram Sharma	Deputy Program coordinator Civil	
13.	Dr. Vinita Mathur	IQAC Member	
14.	Shri P.K. Gupta	CAO	
15.	Mr. Pranshu Sharma	SDO	
16.	Mr Manish Jain	Management Representative	
17.	Mr Mukesh Agarwal	Training Head	
18.	Mr. Sohan S. Dhakad	Parent	
19.	Sh. Rakesh Mital	Student Member	
20.	Sh. M.L Sharma	Member	
21.	Ms. Mansi Mehta, Alumni	Member	
22.	Sh. Giriraj Maheshwari	Industry Representative Member	
23.	Sh. Ramesh Rawat	Member	



JECRC Foundation
www.jecrcfoundation.com

Jaipur Engineering College and Research Centre

Approved by AICTE & Affiliated to RTU

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Meeting started at 11:00 AM; following items were discussed –

S.No.	Agenda	Discussion	Action to be Taken
1.	MTT result analysis as per format.	<p>Dr. M.P. Singh (HOD ME) informed the committee members that almost all faculty members of the department have submitted MTT result analysis.</p> <p>Dr. Prareek Bhardwaj (HOD EE) discussed the sample of MTT result analysis.</p> <p>Dr. Sanjay Gaur (HOD CS) informed that most of the faculty members have achieved the target in MTT result analysis</p> <p>Shri Krishna Kant (HOD CE) discussed MTT was in progress and shared few samples.</p> <p>Dr. Sandeep Vyas (HOD ECE) discussed that most of the faculty members have completed the MTT result analysis.</p> <p>Dr. Smita Agarwal (HOD IT) informed that the MTT analysis was going on.</p> <p>Dean 1 told the planning of the 1 semester MTT.</p>	IQAC Chairperson with the discussion with members decided to design a MTT format that includes Bloom Technology.
2.	Events organized in July to Dec 2020	Discussion about events organized during pandemic since July 2020 to	IQAC Chairperson with the discussion with members



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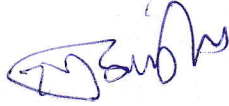
		Dec 2020, were discussed by different program coordinators.	decided to design co curricular activities format which includes all events and activities. Process of DECA marks was also finalized and communicated to all HOD's to discuss with class coordinators.
3.	Planning of next semester.	IQAC advised all program coordinators to start preparing the academic calendar for academic year 2020-21. Planning of events should include the activities conducted and also the activities attended by faculty members and students.	Planning of academic session is to be submitted to IQAC in next meeting and all program coordinators must motivate all faculty members to complete the lecture plan, notes and all video lectures.
4.	Result analysis faculty wise.	RTU result analysis of last 3 years was discussed and was asked by departments to submit. Detailed discussion about improvement of final year result was done and rotation of subject was planned.	IQAC advised that faculty members showing poor results will immediately relieved from the concerned subject and reason for poor result must be asked by HOD's to the concerned faculty member. Faculty members teaching same subject every year and



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			having outstanding result must be given to other subjects in order to increase results.
5.	Modification in faculty appraisal form.	Detailed discussion was done regarding faculty appraisal form by all HOD's on the different points of existing appraisal form	The detail discussion was conducted and different points from all HOD'S were considered and IQAC asked program coordinators to have a detailed thought regarding modification of appraisal form and in next meeting submit the points that what changes the HOD's want to implement and their supporting statement. Revised appraisal form finalized and circulated.


IQAC Chairperson


IQAC Coordinator
IQAC Coordinator
JECRC, Jaipur